
Regulation 8 – Student Exec Regulations

1 Student Exec Committee Remits

1.1 Democracy Exec

The Democracy Exec shall:

- a) Steer all motions put to Student Council or All Student Meetings.
- b) Make decisions on whether a motion is controversial or uncontroversial.
 - i) Uncontroversial motions shall be steered to Student Council.
 - ii) Controversial motions shall be steered to Assembly to discuss and recommend a decision to Student Council.
 - iii) A controversial motion shall be defined as a motion that is topically contentious or has a significant impact on a large proportion of the Union's membership.
- c) Refer a motion or resolution to a particular zone, to be considered by other SU Execs
- d) Help organise, publicise, and run All Student Meetings.
- e) Help impartially organise, publicise and carry out Officer Elections.
- f) Review resolutions.
- g) Help organise, publicise, and carry out democratic campaigns.
- h) Help the Democracy and Development Officer in carrying out Union Policy resolves.
- i) Perform any other responsibilities delegated by Student Council
- j) Be supported by at least one member of Union Staff.
- k) Minute decisions made in Exec meetings and make these available on the Union website at the earliest convenience.

1.2 Development Exec

The Development Exec shall:

- a) Allocate the Union's Project Fund according to Regulation 12 – Funding Regulations.
- b) Allocate the Union's Campaigns Fund according to Regulation 12 – Funding Regulations.
- c) Allocate other agreed Funds according to the principles laid out in Regulation 12 – Funding Regulations.
- d) Support and advise Students on external sources of funding.

- e) Receive reports from projects and campaigns that have received funding.
- f) Promote Union Events, Outlets, Funds
- g) Discuss new and existing Union Events, Commercial Activities
- h) Explore the viability of Union related ideas on the SU Action List
- i) Perform any other responsibilities delegated by Student Council
- j) Be supported by at least one member of Union Staff.
- k) Minute decisions made in Exec meetings and make these available on the Union website at the earliest convenience.

1.3 Sports Exec

The Sports Exec shall:

- a) Carry out its roles as specified in By-Law 10 – Student Activities.
- b) Help the Sports Officer in carrying out Union Policy resolves.
- c) Perform any other responsibilities delegated by Student Council
- d) Be supported by at least one member of Union Staff.
- e) Minute decisions made in Exec meetings and make these available on the Union website at the earliest convenience.

1.4 Societies Exec

The Societies Exec shall:

- a) Carry out its roles as specified in By-Law 10 – Student Activities.
- b) Help the Societies Officer in carrying out Union Policy resolves.
- c) Perform any other responsibilities delegated by Student Council
- d) Be supported by at least one member of Union Staff.
- e) Minute decisions made in Exec meetings and make these available on the Union website at the earliest convenience.

1.5 Welfare Exec

The Welfare Exec shall:

- a) Help organise, promote, and carry out Welfare campaigns.
- b) Help the Welfare and Campaigns Officer in carrying out Union Policy resolves.
- c) Perform any other responsibilities delegated by Student Council
- d) Be supported by at least one member of Union Staff.
- e) Minute decisions made in Exec meetings and make these available on the Union website at the earliest convenience.

1.6 Liberation and Diversity Exec

The Liberation and Diversity Exec shall:

- a) Help organise, promote, and carry out liberation and diversity campaigns.

- b) Help organise, promote, and carry out Equality and Diversity training.
- c) Help all Officers in carrying out Union Policy resolves.
- d) Perform any other responsibilities delegated by Student Council
- e) Be supported by at least one member of Union Staff.
- f) Minute decisions made in Exec meetings and make these available on the Union website at the earliest convenience.

1.7 Education Exec

The Education Exec shall:

- a) Review issues arising from Faculty Board meetings.
- b) Discuss issues arising from SSLC meetings.
- c) Judge applications for the Course Rep Awards.
- d) Help organise, promote, and carry out internal and external Education campaigns.
- e) Help the Education Officer in carrying out Union Policy resolves.
- f) Perform any other responsibilities delegated by Student Council
- g) Be supported by at least one member of Union Staff.
- h) Minute decisions made in Exec meeting and make these available on the Union website at the earliest convenience.

1.8 Postgraduate Exec

The Postgraduate Exec shall:

- a) Review issues arising from Faculty Board meetings.
- b) Discuss issues arising from SSLC meetings.
- c) Judge application for the Course Rep Awards.
- d) Raise awareness of services available to Postgraduates.
- e) Help organise, promote, and carry out Postgraduate campaigns and events.
- f) Review the use of 'The Graduate'.
- g) Help the Postgraduate Officer in carrying out Union Policy resolves.
- h) Perform any other responsibilities delegated by Student Council
- i) Be supported by at least one member of Union Staff.
- j) Minute decisions made in Exec meeting and make these available on the Union website at the earliest convenience.

2 Election and Responsibilities of the Chair of Exec

2.1 The relevant Sabbatical Officer is responsible for organising the first Exec Meeting of the academic year.

2.2 The Chair of each Exec shall be elected by the Exec Members at the first Exec Meeting of the academic year. The following procedures shall be in place:

- a) The Exec members shall have at least one weeks' notice of the election.

- b) Exec members wishing to nominate themselves for the position of chair of Exec must notify the relevant Sabbatical Officer in writing prior to the meeting.
- 2.3 The Returning Officer, Deputy Returning Officer, Sabbatical Officer or attending staff member shall oversee the election of the Chair of Exec.
 - 2.4 The system for electing the Chair of Exec shall be Single Transferable Vote (STV).
 - 2.5 Re-Open Nominations (R.O.N) shall be a candidate in each election for Chair of Exec.
 - 2.6 Voting shall be secret in the election for Chair of Exec.
 - 2.7 The Chair of Exec shall be tasked with ensuring all Exec members are notified in advance of upcoming Exec meetings.
 - 2.8 The Chair of Exec shall have the responsibility for compiling the agenda for each Exec meeting.
 - 2.9 Should the Chair be unable to attend an Exec Meeting, the assembled Exec members may select a temporary Chair for that meeting from among their number.
 - 2.10 The Chair of Exec shall be a voting member of Student Council.
 - 2.11 Should an Exec lose confidence in their Chair of Exec, members of that Exec can submit a motion of 'No Confidence' in the Chair of Exec to Student Council as outlined:
 - a) A 'No Confidence' motion should evidence that the majority of the members of that Exec have no confidence in the Chair as signalled through an all Exec vote noted by a staff member.
 - b) A 'No Confidence' motion should stipulate the reason(s) why confidence has been lost with reference to an appropriate By-Law and/or Regulation and should evidence said reason(s).
 - 2.12 Student Council shall have the final say over a motion of 'No Confidence' in the Chair of Exec.
 - 2.13 If the motion of 'No Confidence' in the Chair of Exec is successful, that person shall remain a full voting member of their respective Exec.
 - 2.14 If the motion of 'No Confidence' in the Chair of Exec is successful, that person is prohibited from standing for Chair of Exec at the subsequent election for a new Chair of Exec.
 - 2.15 If the motion of 'No Confidence' in the Chair of Exec is successful, the relevant Sabbatical Officer shall organise a subsequent election for the new Chair of Exec.

3 Election and Responsibilities of Exec Members

- 3.1 Directly elected Exec Members shall be elected in the Autumn Elections period.
- 3.2 The Sports Exec shall be elected by members the Sports Federation.
- 3.3 The Societies Exec shall be elected by members of the Societies Federation.
- 3.4 Exec Members are expected to attend all Exec meetings. Should an Exec member not be able to attend an Exec meeting then apologies for absence should be given in advance of the meeting.
- 3.5 Should an Exec Member not attend two or more Exec meetings in an academic Term without submitting apologies for absence, then the Chair of that Exec may recommend that Student Council remove that member from the Exec. That Exec position shall then be co-opted by Student Council at a subsequent meeting.
- 3.7 Should an Exec Member not comply with By-Law 11 – Equality and Diversity, the Chair of that Exec may recommend that Student Council remove that member from the Exec. That Exec positions shall then be co-opted by Student Council at a subsequent meeting.
- 3.6 Student Council may remove an Exec member upon the recommendation of the Chair of that Exec based on that member’s attendance or behaviour.
- 3.7 Should a directly elected Exec member wish to resign their role as an Exec Member, they should notify the Chair of Exec. Their resignation shall be ratified by Student Council prior to that position’s co-option at a subsequent Student Council meeting.